

LWVMPC Board Meeting, April 8, 2024

Board Meeting link for second Mondays:

<https://us02web.zoom.us/j/87804200767?pwd=VXIML0lCUVV4M3VMM1cvUGo4N1U1Zz09>

Attendees: Kathleen West, Meryl McKean, Barbara Sellers Young, Amy Vandegrift, Tomika Dew, Alice LaViolette

1. Minutes from March meeting: Meryl Moves that March Minutes be accepted, Alice seconds and they are accepted unanimously.
2. Treasurer's report By Tomika
  - Review 3rd Quarter Financials
  - Update on 2024-25 Budget Planning
  - LWVUS Income Projections Review
  - Discussion on support of members attending OR Council and National Convention
  - Update on 501(c)3 and EIN
  - Do we have a protocol for our budget allotment for attending councils and conventions?
  - Motion: Tomika moves that the league supports only the two official delegates to State and Annual council and Amy Seconds. Motion carries unanimously.
  - Tomika has some recommendations she will make to the budget committee to get our financial standing on a more solid footing. Raising dues to \$75 is one of those recommendations. Encouraging members to make gifts/donations is another consideration.
  - EIN and 501c3 update: Consensus is reached to follow Tomika's recommendation to leave these two issues in the status quo.
  - Meryl moves to accept the treasurer's report and Alice seconds. Unanimously accepted.
3. Nominating Presentation:
  - Amy presents the basics of the agreements for LWVMP made at the meeting. Synopsis: Board will rotate presidential duties. Meryl will assemble the agenda for each board meeting with submissions by the first of the month.
  - Proposed to pause during the summer, excepting Tea and Talk to continue.
  - Rotating presidential responsibilities every three months. One person will serve for three months. (It is suggested that the voter services chair not take a presidential rotation as the needs for those services will be great. It is suggested that the Secretary not take a presidential rotation as the recording needs would take precedence)

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- Convener- Amy (today)
- Treasurer-Tomika
- Webmaster-Alice
- Secretary- Meryl
- Voter Service- Amy and Kathleen

**DECISION:** Secretary Meryl will set up an agenda each month at first of month, with input of board members for agenda items. Each board member will present a short, precise report of their actions during the month with bullet items needing action items and new business items.

- It is proposed that we ask members to monitor national and state informational meetings, receive emails and report. Reports would go to the secretary who would make sure the reports requiring immediate action would go to the correct person and other reports could be added to the Board agenda. A suggestion is made to create an auxiliary position entitled “Programs”, also for a “Book Club” position, Focus editor and Great Decisions leader. This would help identify the operations behind the activities. Identifying the participation of the organization’s members behind the scenes would be a valuable thing to do.
- We will create a list of appropriate informational sources based upon the sources Barbara has been receiving and make these as choices for members to monitor.
- It is proposed that we create “assistant-to” positions for each of the Board positions with the intent of introducing members to the duties and responsibilities of a given position. These positions could be announced in Focus to encourage participation.
  - We will call these Off-Board positions. A state organization term meaning that these members do not need to attend the monthly meetings.

Amy moves, Kathleen seconds to accept the nominating committee plans and resolutions for carrying out leadership responsibilities. The motion was passed unanimously.

4. April 17 will be the date of the league educational meeting. Amy will do the educational meeting in May. She will also do April with Alice helping with monitoring the chat room.
5. Annual Meeting: Will be June 1, 2024. Westminster Presbyterian Church is suggested and will be confirmed. 10:00-12:00. And potluck finger food will be provided by participants. Business will be passing the budget and accepting the leadership board along with some other topics. A member profile survey is discussed perhaps to include a short bio. Alice will take input for the compilation of the survey.
6. Voter service report
  - Alice is reporting as Deanie is absent. Alice is working on outreach to senior residences with an email that would contain much information about how to register along with other pertinent information about how to access the candidates and issues. Homeless outreach and low-income housing to engage citizen agency. Kathleen will speak with Bill Burgess about voting for the homeless.
  - Amy will put together lists of people to call to remind/inform of upcoming events.
  - Alice spoke about the look of LWV booths and tables set up at events. A spinning wheel with civics questions is one thing another group had which was impressive. Would we like to do something like that? The suggestion is made that questions posed to immigrants for their citizenship test would be a good place to start working on something along these lines.

#### Deanie’s Report

- a. 1. Kathleen ordered both Spanish and English Voters Guides and would still welcome anyone that could do deliveries

b. Janet entered volumes of candidate and election race data and kept this available to Deanie and Capital Community Media. She followed up for LWVOR with reminders to those candidates who hadn't responded. Vote411 is scheduled to be live after April 15.

c. Moderators Barbara, Alice L., Tomika and Deanie conducted 12 interviews on 4/2-4/4 in the Capital Community Media studio for the local races of mayor, Salem City Council, Marion County Commissioner, Polk County Commissioner.

The only invitation not accepted was Polk County DA, so excellent response. Good working relations with CCM staff.

Question zoom was offered and conducted with 6 persons contributing. Questions and script is developed by LWVMP. AAUW and City Club did not participate. They will be invited again for General Election along with Neighborhood Associations.

d. Capital Manor Mayor forum is scheduled for April 25@6:30. We will moderate, have runners, timers and information table. Volunteers still welcome.

E. Heard from Lisa Novak from YMCA. Planners still unsure when they want us to come. Now discussing whether it will be this May or in year 2 of their program with disengaged youth.

f. Date not confirmed for library room for open voter registration/ information yet. Will need 4 volunteers.

g. Needed- someone to reach out to City Parks about doing voter registration/information at Riverfront.

h. Needed- someone with graphic skills to help develop a brochure "Voting in Oregon".

i. Needed- job shadow/be an assistant for Voter Service coordinator

j. Needed- help develop an "Insight" program for CCM for the fall on Oregon Voters Rights